You may complete this optional Letter of Intent to describe your submission to the PMINAC Project of the Year 2018. The completed document should not exceed two pages.

PMINAC will follow up with the Project Contact regarding their intent and with updates regarding the Award process and, if desired, can provide assistance with promotion of the award program within the contact’s organization, but it ***does not*** obligate the organization to submit the project for the award.

The deadline for submission of a Letter of Intent is March 31, 2018.

|  |
| --- |
| **Organization:** |
|  |
| **Project Name:** |
|  |
| **Potential Award Category :**  |
| **Project Contact: (A team member who agrees to liaise for inquiries and correspondence.)** |
| Full Name | Organization | Phone | Email Address |
|  |  |  |  |
| **Submission Description : (Project purpose, timelines (start/finish), roles and accountabilities, project management approach, major benefits)**  |