



EMPLOYMENT OPPORTUNITY **COMMUNITY GEOGRAPHIC TEAMS (CGT)**

PROJECT MANAGER

Temporary Part Time (.4) for 18 months

CASA is embarking on a new program which will enhance the capacity of communities in Northern and Central Alberta to support children and families experiencing mental illness and other co-occurring conditions by providing consultation, education, training and coaching to service providers in those regions.

Service content and delivery will be planned in consultation with each region and community to address their specific needs. Examples of possible subject matter for consultation and/or training include assessment and treatment of infant and preschool populations, mental health treatment in the context of co-occurring conditions such as addictions or FASD, and specific therapeutic approaches (family therapy, play therapy). Training and consultation will be grounded in principles of family-centred care and collaborative care, and will be delivered using in-person and distance delivery approaches (e.g., video-conference, telephone conference, sharepoint, discussion boards).

The Project Manager will be accountable to the Project Director(s) and works with project staff, site leaders, stakeholders and clinicians to manage the project. Some key responsibilities will include:

- Managing and coordinating the project implementation within the approved plans and budget;
- Scheduling and assigning project resources as directed;
- Ensuring the project meets milestones and completion dates;
- Initiating corrective action for deviations in the approved plans;
- In consultation with the Directors, Coordinators and other relevant parties developing policies and ensuring the completion of Privacy Impact Assessments.

We are seeking a candidate who has demonstrated success in project delivery and execution of project management methods. Must have effective communication skills, strong problem identification and problem resolution skills and the ability to be flexible in response to shifting priorities and deadlines. A university degree in a mental health related field required. Completion of a Project Management Certificate and a clinical experience in mental health are assets.

Please send your resume by 12:00 p.m. on March 15, 2010 to:

Director, Human Resources and Administrative Services
#406, 10011 - 109 Street, Edmonton, AB T6J 3S8

Fax: 415 6050

E-mail: humanresources@casaservices.org

This position will remain open until a suitable candidate is recruited. Posted March 3, 2010