

## **Job Description**

**PTI Group Inc.** is one of North America's largest fully integrated suppliers of remote site services providing temporary and permanent accommodations, food services, facility management, water/wastewater services, and other value-add services to resource industries worldwide.

**PTI Premium Camp Services, a Division of PTI Group Inc.**, has a great opportunity available for a **Manager, Installation & Maintenance**.

As a key member of the management team, the **Manager, Installation & Maintenance** responsibilities will include:

### **Key Responsibilities:**

Developing and directing installation and maintenance service contract requirements, cost estimates, project plans and budgets.

Managing and monitoring installation and maintenance service contracts to adhere to established contractual obligations.

Maximizing available resources and minimizing cost to achieve project goals in a timely manner.

Selecting and hiring key project personnel and sub-contractors.

Leading, directing and coaching a team of 6-10 direct reports and a number of hourly staff.

Providing project progress updates.

Reviewing and verifying paperwork, such as work orders, schedules, overtime, timesheets and other reports.

Enforcing the PTI safety and environmental initiatives to ensure a safe working environment.

### **Qualifications:**

Post-secondary education in a related discipline (e.g., construction management; project management; engineering technology; business management).

10+ years of remote site project experience with a construction or service organization.

Significant construction project management experience, in the residential/commercial sector.

Cost estimation and inventory management experience.

Proven skills in customer service, people management, conflict management.

Valid driver's license and an acceptable driver's abstract.

Flexibility to travel and to be on call when necessary.

**Salary**

Career Level Required Manager (Manager/Supervisor of Staff)

Experience Required 7+ to 10 Years

Education Required College Diploma

Job Type Employee

Job Status Full Time

Hours/Shifts

**Contact Information**

Phone :

Fax :

Email : [rosemary.pon@ptigroup.com](mailto:rosemary.pon@ptigroup.com)